From the Chancellor
Dr. Marshall E. Drummond

Office of the Chancellor
Directive Number 122
December 5, 2007

TO: College Presidents

RE: Evaluation of the Chancellor

The Board’s customary executive contract includes a provision for an annual evaluation. This applies to the Chancellor as well as the Deputy Chancellor, Vice Chancellors, General Counsel, Executive Director of Facilities, Director of Facilities, Director of Information Technology and College Presidents. The Chancellor performs the evaluations for all executives but his or her own, which is performed by the Board of Trustees.

Each year, the General Counsel will meet with the Board to obtain direction regarding the process for the current year evaluation of the Chancellor. The Board will usually solicit input from various constituents, typically including the College Presidents, District Senior Staff, the Academic Senate presidents and Union representatives. At the same time, the Chancellor would be expected to prepare and submit a written self-evaluation, based upon his or her stated goals.

The Trustees will discuss drafts of the evaluation in closed session. Once their product is final, the Trustees will meet with the Chancellor and provide the final, written document.

[Signature]
Marshall E. Drummond, Chancellor

C: Board of Trustees
Senior Staff
Personnel Commission
ORDER OF BUSINESS – SPECIAL MEETING
Wednesday, January 20, 2010
Public Meeting – 9:00 a.m.

Los Angeles Trade-Technical College
South Campus Technology Building
Room TE 101 – First Floor
400 W. Washington Blvd.
Los Angeles, CA 90029

I. Roll Call (9:00 a.m.)

II. Public Speakers

III. Reports from the Chancellor
   A. Chancellor’s Introduction and Overview
   B. Board Self-Evaluation Process and Questions
   C. Board Protocol and Development
   D. Board Assessment of District Strengths, Challenges, and Opportunities
   E. Board Self-Assessment
      1. Review and Assessment of 2009 Board Goals
      2. Preliminary Discussion of 2010 Board Goals
   F. 2010-2011 Annual Board Effectiveness Cycle
   G. Board Calendar Planning

IV. Adjournment

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Next Regularly Scheduled Board Meeting
Wednesday, January 27, 2010
(Public Session scheduled for 3:30 p.m.)
Los Angeles City College
855 N. Vermont Avenue
Los Angeles, CA 90029
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If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday, prior to the Board meeting.