



# Los Angeles Harbor College Extended Opportunity Programs and Services (EOPS) Mutual Responsibility Contract (MRC)

## Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ SID: \_\_\_\_\_

## Agreement

The Mutual Responsibility Contract (MRC) is an agreement between the EOPS program and you as the student. The Mutual Responsibility Contract specifies what services you may receive and the roles, responsibilities and expectations of both you and the EOPS/CARE/CAFYES programs.

## Student Responsibilities

In order to maintain my eligibility for EOPS, I agree to: (please initial next to each)

- \_\_\_ Attend/complete an EOPS Orientation
- \_\_\_ Complete an EOPS Application and Mutual Responsibility Contract
- \_\_\_ Maintain enrollment in at least 9 units of coursework during the semester unless otherwise approved by a counselor or exempted by Special Programs and Services (SPS)
- \_\_\_ Meet with an EOPS Counselor a minimum of 3 times per semester:
  - 1<sup>st</sup> Contact-The purpose of this meeting is to establish an educational goal and create/update educational plan.
  - 2<sup>nd</sup> Contact-The purpose of this meeting is to review your progress report and identify resources that will ensure your academic success.
  - 3<sup>rd</sup> Contact-The purpose of this meeting is to review objectives for the semester, identify needs and provide resources, and to prepare for the next semester of classes.
- \_\_\_ Maintain a semester-by-semester and cumulative grade point average (GPA) of 2.0 or higher
- \_\_\_ Submit a completed progress report during the 2nd contact period
- \_\_\_ Attend at least 1 workshop per semester pertaining to student success
- \_\_\_ Meet with an EOPS/CARE/CAFYES counselor if I am experiencing difficulties which may impact my academic progress
- \_\_\_ Meet the Assessment, Orientation, and Counseling (AOC) requirements set forth by the Los Angeles Community College District.
- \_\_\_ If eligible for the CARE/CAFYES programs, I agree to attend any required seminars, meetings or appointments.

## EOPS/CARE/CAFYES Programs & Services

EOPS/CARE/CAFYES agrees to provide services to assist you in meeting your educational goals, which may include the following: Counseling, Tutoring, Orientation, Transfer Assistance, Workshops, Priority Registration, and Book Loan program. Additionally if MRC responsibilities met, qualifying students may receive book and/or cash grants.

## EOPS Probation or Termination

- \_\_\_ You may be placed on EOPS probation for failure to adhere to the mutual responsibility contract, specifically the 9 unit completion per semester and 2.0 GPA requirements. You may be terminated from the program if you fail to meet any of the mutual responsibility contract responsibilities, exceed seventy (70) degree applicable units (excluding remedial units), or six (6) consecutive semesters of EOPS participation.

## Agreement

By signing this mutual responsibility contract, I understand and agree to the terms of this contract.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

EOPS Staff Signature: \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY (01/17):

Admittance Date: \_\_\_\_\_ Review Date (cont.) \_\_\_\_\_